

# ENTENTE SPIRITS, LLC



## APPLICATION

### *About Your Organization*

Legal name of organization: \_\_\_\_\_

Executive Director: \_\_\_\_\_

Address: \_\_\_\_\_

IRS 501(c)(3) nonprofit?  Yes  No

State your organization's mission: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Total board members: \_\_\_\_\_ Volunteers: \_\_\_\_\_

### *About This Project*

Contact person: \_\_\_\_\_

Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Amount or item requested: \_\_\_\_\_

\_\_\_\_\_

Type of request (operating, project, capital or other): \_\_\_\_\_

\_\_\_\_\_

Summarize your proposal to Entente Spirits in four sentences or less.  
(Include the name of the Project or capital campaign, if applicable.):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

List the proposal's target population, constituents and geographic communities:

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## PROPOSAL NARRATIVE

Please be sure to answer **all** of the following questions in the proposal narrative as incomplete applications will not be considered. Proposal should be no more than 5 pages in length.

### Profile of your organization and of your request:

1. Brief summary of organization's history, goals and key achievements.
2. Overview of organization's structure and programs, including board, staff and volunteer involvement.
3. Description of the specific request that includes goals and objectives.  
(If it is a project request, provide a profile of the project.).
4. Specific activities and timetable for meeting your stated objectives.
5. Future plan for sustaining this effort and strategy for building your funding base.

### Attachments (the following must accompany the proposal):

IRS letter confirming 501(c)(3) tax-exempt status

## GENERAL GUIDELINES:

1. You must be a U.S. based IRS 501(c)(3) qualified charitable or educational organization.
2. We will not contribute to an individual person or family.
3. We will not contribute to a political candidate or organization.
4. We will not contribute to labor or fraternal organizations.
5. We will not fund memorials or endowments.
6. We do not fund agency and/or school sponsored walk-a-thons, athletic events or athletic group sponsorships.
7. We do not fund door prizes or raffles.
8. We do not fund school-affiliated orchestras, bands, choirs, drama groups, yearbooks, class reunions or class parties.
9. We do not consider organizations that discriminate by race, creed, gender, ethnicity, sexual orientation, disability, age or any other legal basis prohibited by law.
10. We will not advertise in publications, yearbooks or school programs where the participants are not at least 21 years of age.
11. We do not consider applications by phone or verbal solicitations.

### Please Mail your request to:

Charitable Contributions  
Entente Spirits  
10983 Hills Road  
Baroda, MI 49101

### Or fax to: 269-422-5038

To the attention of the  
General Manager

**Organizations will receive a formal response by mail. Due to the volume of requests, phone calls will not be accepted for approval or disapproval of requests.**